

Royal Borough of Windsor and Maidenhead

Annual Council Meeting - 23 May 2017

Order of Proceedings

7.25 pm

1. Led by the Mace Bearer, the Deputy Mayor, Members and Directors will enter the Desborough Suite and take their places.

7.30 pm

2. Led by the Mace Bearer, the Mayoral Party will enter the Desborough Suite. All present are requested to remain standing.
3. Prayers will be said by Reverend Will Stileman.
4. The Mayor, Councillor Luxton, will announce apologies for absence and invite Members to declare any interests on items to be considered at the meeting.
5. The Mayor will address the meeting.
6. The Mayor will invite nominations for the office of Mayor for the ensuing year.
7. Councillor Dudley will propose and Councillor Bicknell will second the motion that Councillor John Lenton be elected Mayor.
8. In the absence of any other nominations, the Mayor will put the motion to the Council and Members will vote.
9. The Managing Director will declare the successful nominee duly elected.
10. Led by the Mace Bearer, the new Mayor and Mayoress, accompanied by the Immediate Past Mayor, the Immediate Past Mayor's Consort and the Managing Director will retire and the new Mayor will put on the apparel and Chain of Office of Mayor.
11. The party will return and the new Mayor will make the Declaration of Acceptance of Office duly witnessed by Councillors Dudley and Bicknell.
12. Councillor Luxton will hand to the new Mayor the Mace and will pass to him the Borough Seal and keys to the Mayor's Parlour.
13. The Mayor will address the meeting, following which he will present to Councillor Luxton and Mr Ian Luxton their Past Mayor's badge and Past Mayor's Consort's badge respectively.
14. The Mayor will then invite nominations for the office of Deputy Mayor for the ensuing year.
15. Councillor D Evans will propose and Councillor E Wilson will second the motion that Councillor Eileen Quick be appointed Deputy Mayor.

16. In the absence of any other nominations, the Mayor will put the motion to the Council and Members will vote.
17. The Managing Director will declare the successful nominee duly appointed Deputy Mayor for the ensuing year.
18. Accompanied by the Mayor and the Mayoress, the new Deputy Mayor and Deputy Mayor's Consort will retire and the new Deputy Mayor will put on the apparel and Chain of office. The Party will return to the Desborough Suite stage.
19. Witnessed by Councillors D Evans and E Wilson, the Deputy Mayor will make the Declaration of Acceptance of Office.
20. The Deputy Mayor will address the meeting.
21. The Deputy Mayor will present Councillor Lenton and Mrs Margaret Lenton with their Past Deputy Mayor's and Past Deputy Mayoress' badges respectively.
22. The Mayor will then conduct the remainder of the agenda as follows.
23. The Mayor will invite Members to approve the membership and chairmanship of the various Council committees and panels.
24. The Mayor will close the meeting and invite those present to take refreshments in the room adjacent to the Desborough Suite.